

# Performance Evaluations

## Free Seminar

Thursday, Sept. 14, 2023

11:30a.m. to 1p.m.

Attend in-person or through  
Microsoft Teams\*

Idaho Falls Department of Labor Office  
1515 E. Lincoln Road  
Idaho Falls, ID 83401

RSVP by Wednesday, Sept. 13th, to:  
Jeff Chaffin  
[JeffreyChaffin@labor.idaho.gov](mailto:JeffreyChaffin@labor.idaho.gov)  
208-557-2500 Ext. 4037

*\*Invitations will be sent to those attending  
through Microsoft Teams*

Please Join Us For This Free Seminar:

## Performance Evaluations Why & How

Presented by:

**John Anderson,**  
SHRM CP, HRCI PHR, INL

### Areas to be covered include:

- Ways to use goal and goal setting to achieve business objectives
- Factors that influence Employee Performance
- How to use SMART goals
- Coaching approaches and tools

Sponsored by:

**The Employer-Labor Partnership  
Committee (ELP)**  
Chair- Stephanie Cecil